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# February Topics

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## Tip of the Month

Ever want to print a list of a files contents as reference? It is simple to do.

1. If you printer is active and displays in the dock, drag and drop the folder icon onto the printer icon. If you need to change the printer options hold down the option key when clicking and dragging. The print window will open.
2. Place an icon of your printer on the desktop to use for printing. Drag and drop any icon onto the icon and the printing will begin. Use the option key again if you want to change the printing settings.

Use cover-view to preview documents and pictures before opening.



Hold down the space bar and a larger preview will open to view. System dependent i.e. tiger, leopard.

Fine tune display settings in system preferences. Really helps with color balancing.

### iChat

Filled with cool new features, iChat turns any video chat into an event. Video backdrops, Photo Booth effects, photo slideshows, Keynote presentations, even movies on your Mac — you can share it all using iChat.

### Skype

With Skype's free software, Skype makes connecting with people around the world easy, and fun. Plus with free Skype-to-Skype calls you can talk, chat or make video calls for free! Great for talking with PC Users.

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## NEW PRODUCTS

### iLife 09

Upgrade to iLife '09 and get the most out of the photos, movies, and music on your Mac with the latest versions of iPhoto, iMovie, GarageBand, iWeb, and iDVD. **Organize and search your photos by faces and places.** Make a movie in minutes or edit with precision. Learn to play piano and guitar or record your own music. Create a stunning website and publish it anywhere. Requires Leopard and an Intel Base Mac.

Upgrade for \$79.

### iWork 09

iWork, Apple's productivity suite, is the easiest way to create great-looking documents, spreadsheets, and presentations. Writing and page layout are easy using **Pages**. **Numbers** gives you simple ways to make sense of your data. New cinematic animations, transitions, and effects in **Keynote** will keep your audience captivated. And iWork is compatible with Microsoft Office, so sharing your work is even easier.

Apple offers a 30 day free trial of iWork 09.